



Honors Spanish 4 Syllabus 2023-2024 Sra. Bernal & Sra. Kruschke Alfonso

Welcome to Spanish 4, an upper level immersion course in which we will listen, converse with each other, read and discuss articles and literature, write and/or orally present ideas, all in Spanish. Music, art, stories, essays, poetry, movie clips, and more will be the springboards for these activities. Because accuracy in language aids comprehension, we will also study grammar.

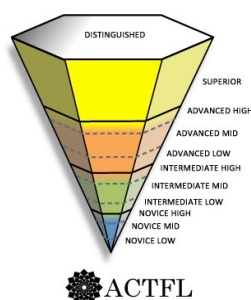
Guidelines for successful learning

1. You are important as a human being and as a learner. You are the focus of this class.
2. You will be expected to engage in the learning activities during class time.
3. You matter and so do all of your classmates. Your actions or lack thereof affect everyone in the class.
4. Struggling is a part of learning. You will learn as much as you propose to learn.
5. Your mindset and attitude impact your learning. Believe in yourself and set yourself up for success.
6. Communication is essential. If you are confused or have questions, contact me. I am here to support your learning. I want you to be successful.

Communication in Spanish:

There are three basic types or “modes” of communication.

- **Interpersonal:** In the interpersonal mode, we converse freely with others, we listen to what they say, respond, ask questions, give information, make comments, write quick notes and responses, etc. This is spontaneous and unrehearsed.
- **Presentational:** In the presentational mode of communication, we present information in a more formal context with the goal that our audience understands us, but without having the opportunity to ask us questions. We write reports, stories, poetry, and give oral presentations, recite poems, perform rehearsed skits, etc. This refined, rehearsed, practiced. In this mode one can use resources to look things up and check the grammar and vocabulary.
- **Interpretive:** In the interpretive mode of communication, we acquire information by listening to or reading texts in Spanish with the goal of understanding first, the main ideas and later on, details.



Proficiency Targets:

The proficiency target we are aiming for is “**intermediate mid to high**”. Please refer to the ACTFL (American Council on the Teaching of Foreign Languages) guidelines and descriptions found at the following website: <https://www.actfl.org/resources/actfl-proficiency-guidelines-2012/english>

Here is a link to the document: [ACTFL Proficiency Guide](#)

Course Policies

Communication will be conducted in Spanish, this will lead to improved language proficiency. To set yourself up for success you should:

- 1) prepare before class
- 2) thoughtfully complete and turn in your assignments on time
- 3) participate in class

Supplies

- **Charged computer**
- Headset or earphones that can be used to record audio
- Whiteboard markers
- Black or blue pen & pencil
- Paper / notebook
- 3-ring binder or folder

Grading

Grading Scale:

Final grade	Min. %
A	93.0
A-	90.0
B+	87.0
B	83.0
B-	80.0
C+	77.0
C	73.0
C-	70.0
D+	67.0
D	63.0
D-	60.0
F	0.0

Grade will be based upon your performance in Spanish: what you know and what you can do using the Spanish that you have learned. Your performance is divided into categories based on the mode of communication involved: **Interpretive, Presentational, Interpersonal.**

Classwork:

- It may be collected and graded.
- It may include a pre-writing brainstorm, a peer editing exercise, a reading exercise, a listening exercise, etc.

Homework:

- It **may** be collected and graded.
- It must be completed by 6:30 AM the day it is due in Google Classroom.
- If it is a paper assignment, it is due before entering the classroom.
- It will not be accepted late.

***With bigger assignments, like journals, late work will be downgraded per day late, no work will be accepted after 5 days late.**

Participation Rubric

4.5 - 5 = A	I always listen actively, always stay on task, always do all of my homework (collected and not collected), I always participate and I always use Spanish throughout the entire hour.
4 - 4.4 = B	I almost always listen actively, stay on task, do all of my homework (collected and not collected), participate and use Spanish throughout the entire hour.
3.5 - 3.9 = C	I sometimes listen actively, stay on task, do all of my homework (collected and not collected), participate and use Spanish throughout the entire hour.
3-3.4 = D	I have to be reminded often to listen actively, stay on task, do all of my homework (collected and not collected), participate and use Spanish throughout the entire hour.
0 - 2.9 = F	I do not listen actively, nor stay on task, nor do all of my homework (collected and not collected), nor participate, nor use Spanish throughout the entire hour.

*A full week will consist of 5 points total. If there are only 4 school days in a week, then participation points will be out of 4 points total, etc.

Expectation: The expectation is that ALL communication during Spanish class, be it with the teacher or with classmates, will be in Spanish. Your participation in class and at home are important for your learning.

Writing assignments: Some writing assignments and/or assessments will be written in class and some will be assigned as homework. Most of the written assignments will be given through Google Classroom. Please note that there may be peer editing.

****Use of translators is prohibited. Do NOT write in English and then use a translator. This will result in a zero.**

Note about writing expectations: whenever you write, it is expected that you do the following:

1. Review (repasa) what you have written.
2. Revise (revisa) as needed.
3. Redo (vuelve a hacerlo).

Quizzes

- Quizzes are generally announced ahead of time, although not always.
- When announced, their content and format will be explained.
- Quizzes may not be retaken. The grade earned on the initial quiz is the grade given.

Tests:

- Tests are always announced ahead of time.
- Tests may not be retaken. The grade earned on the initial test is the grade given.

Absences & Make-up (including tests/quizzes):

- It is **YOUR responsibility** to contact the teacher by **email** and schedule the make up. This applies to **tests, quizzes**, or any other **activity** that needs to be made up.
- If you are absent due to a school activity (for example an athletic event, band activity, field trip, AP test, etc.), it is **YOUR responsibility** to hand in any assignments **ahead of time** and make sure you know what the next assignment or classwork is to be prepared.
- If you are absent the day **BEFORE** a test/quiz, you will still take the test/quiz with the class if you have returned.

Semester grades are based on total points for each quarter and your semester exam grade is worth 15%. Note: Semester Exams may start in class, **BEFORE** the exam date and continue on the exam date.

*There is no extra credit.

*Term grades are NOT rounded.

Expectations for behavior

- Take responsibility for your learning and what you take away from the class.
- Do the best you can.
- Arrive before the bell with your **charged computer** and other needed materials.
- Respect everyone in the class. An indication of this is listening to classmates and teachers when they speak.
- Eat and drink in the cafeteria only. Some students have allergies to certain foods.
- **Always speak Spanish.** ALL communication during Spanish class, be it with the teacher or with classmates, will be in Spanish. Your participation in class and at home are important for your learning.

PLAGIARIZING: ALL WORK MUST BE YOUR OWN. Presenting anyone's else's ideas or writing as your own is dishonest and will not be tolerated. All work needs to reflect your own efforts, this includes everything in class, for example, written compositions, journals, fuentes auténticas, class presentations, etc. Asking someone to edit your work or copying text from a translator constitutes intellectual fraud. This includes the use of translators. **DO NOT USE TRANSLATORS, neither human, nor print or electronic. IT IS CONSIDERED CHEATING AND WILL RESULT IN A ZERO.** For additional information please refer to the "Academic Integrity Policy" in the [Student Handbook](#) (pp.7-9) under student resources on the GHS website. <https://docs.google.com/document/d/1yBkeEwXe3Culw9sH0GebGLZ1oxDmp3cHTmeCjZQisRc/edit?usp=sharing>
*If you need help expressing particular ideas, ask me for help BEFORE the deadline.

Unless specifically stated by the teacher in writing all work turned in, for credit, is to be authentic (done by YOU) not copied from a "partner" because you "worked together". Work cannot be recycled from previous classes or assignments. All work should be individual, therefore, sharing of any Google Docs or part thereof is not permitted.

In addition, **unless specifically stated by the teacher in writing**, all work turned in is to be completed entirely by you. You may use a dictionary to look up a word or conjugation, but do NOT use a translator to do your work for you. If you use outside sources, they must be cited and NOT passed off as your own work. There may be times when no resources or dictionaries are allowed (tests/quizzes, in class writing assignments, etc). If sources are permitted to be used on an assignment, all material used MUST be properly cited.

Electronic Devices:

As stated on pages 28-29 of the [Student Handbook](#):

“Cell Phones/Earbuds”

The GHS Electronic Device Policy is designed to promote a respectful and safe learning environment for students, staff, and parents. The possession of an electronic device is a privilege, and inappropriate use will result in the repeal of the privilege at any time.

Responsible Use Policy and Etiquette

The following situations illustrate when and where cell phones/earbuds are **PERMITTED** for use:

- Before and after school
- Lunch period in the MPR or front lawn area
- Hallways only during passing periods
- Study Halls

The following are situations where cell phones/earpods are **NOT ALLOWED and must be turned off and put away**:

- Classrooms
- Locker rooms
- Bathrooms
- Office areas (if in office for disciplinary reasons, often you will be asked to turn-off and turn-in your phone)
- Hallways during class time. *Cell phones will remain in classrooms (not in a pocket) while students are out on a pass. Students who are observed to be on a cell phone while in the hallways-during class time-may be subject to disciplinary action.*

In addition, cell phones should not be used to take videos or audio recordings of:

- Students, staff members, or other individuals without their consent
- Incidents that violate policies in this handbook and may lead to disciplinary action, for example the bullying of students or fights

CONSEQUENCES:

A student who is perceived by any staff member to have violated this policy will have his/her device confiscated and returned according to the following procedures:

- **1st Offense:** The teacher/staff member will issue a warning to the student.
- **2nd Offense:** Device confiscated by teacher/staff member, stored in the office area, parent notified, and student can pick up at the end of the day
- **3rd Offense:** Device confiscated by teacher/staff member, stored in the office area, parent notified, and student can pick up at the end of the day. As with any persistent classroom/school disruption, progressive discipline will be applied for repeated offenses. This may include: the ability to pick up the phone only after serving a detention and/or storing the device in the Associate Principal's office for an agreed upon extended length of time.
- **4th Offense:** In addition to the aforementioned consequences, GHS Administration may impose restrictions on student privileges, including the ability to attend school-based events (e.g. dances, sporting events, etc.), for fourth offenses and beyond.
- **Students who refuse to turn over their electronic device** stand to make the situation and subsequent consequences much more serious than they need to be, including possible suspension for insubordinate behavior.
- **Persistent tardiness to class** may result in the loss of the privilege if it is determined that cell phone use has contributed to excessive tardiness.
- **Consequences for Academic Misconduct:** If it is determined that students used an electronic device to engage in academic misconduct, cell phone privileges may be revoked.”

Chromebook Procedures and Policies

- Bring **Charged Chromebooks** to class **DAILY**.
- Follow the teacher's instructions regarding classroom use of your computer.
- Be on task and remain on task when using your Chromebook. Do NOT play video games or engage in other non-Spanish class activities during class time.
- If you forget your Chromebook at home, leave it in your locker, or it isn't charged, you will not be able to participate in the electronic activities. This may lead to having to make-up work OUTSIDE of class. You may NOT be able to charge your Chromebook in the classroom.

*Please refer to your student [Student Handbook](#) for details on Chromebook expectations, etc. (pp. 28-29).

Leaving the classroom

¿Pudiera ir al baño, por favor? ¿Me permite ir al baño, por favor? Use the bathroom before class starts and during lunch whenever possible.

If you **NEED** to use a pass during class, follow these procedures:

1. Ask in Spanish at an appropriate time and ONLY when NECESSARY.
2. Fill out the E-pass.
3. Wait for approval before leaving the classroom.
4. Leave your phone stored in your backpack; no phones in the hallway during class.

Class time is important; you need to be in class. If you have any questions, talk to your teacher in private. If you abuse the E-pass, your parent/guardian will be emailed and if necessary, administration will be notified.

What you need to do to continue to be successful in Spanish class...

- Listen, speak, read, write in Spanish only.
- Listen not only to what the teacher says, but also to classmates.
- Be prepared to participate by arriving on time, with materials and completed assignments. (ready to go when the bell rings)
- Be consistent and actively involved in all class activities.
- Take the initiative and ask questions not only of the teacher, but of classmates as well.
- Work productively with classmates.
- Study daily.
- Be **consistent** and **timely**.
- **Ask questions** when you don't understand something.
- Ask for **help** when/if you **start** feeling lost.

Tips for successful learning

1. Own Your Learning

- Set learning goals.
- Complete your assignments on time, doing your own best work.
- Break down big projects into small, manageable parts—and give each one a deadline.
- Practice skills, apply knowledge in different contexts, and reflect on your learning.
- Do your own work! Plagiarism is not acceptable.
- Read the directions.
- Email me if you don't understand something.

2. Create a Good Study Environment

- Find a space with peace and quiet.
- Set up good lighting and comfortable seating.
- Avoid distractions:
 - TV, video games, social media, cell phone, notifications, etc.

3. Be Persistent

- When you run into a challenge, keep trying and ask for help.
- Set up a manageable study schedule for yourself and **stick to it**.
- Students who succeed are those who work and study Spanish every day.

4. Manage Your Study Time

Establish a Routine & schedule

- To practice & study
- To complete assignments
- To read and reply to emails
- Be flexible, sometimes the routine has to change.

5. Stay Current with Your Work

- Check Google Classroom daily.
- Check lesson plans on the teacher's website daily.
- Check your email once or twice a day.
- Use a calendar to schedule reminders for assignment due dates.

6. Stay Motivated & Positive

- Take responsibility for your actions and learning.
- Be an active participant.
- Want to succeed.
- Maintain a positive attitude. A positive attitude about your learning is the best gift you can give yourself. Everything you learn, whether it's your most favorite or least favorite subject, will help you grow as a person.

7. Use effective learning strategies

- Practice skills.
- Apply knowledge in different contexts.
- Reflect on your learning and your goals.

Video strategies:

- Pause and repeat videos as needed.
- Write a brief summary of what you have understood.

Make the most of your resources

- Look up grammar and vocabulary (Use <https://www.wordreference.com/>)

8. Communicate

- I want you to succeed in this class.
- Please email with any question or concern.

9. Take care of yourself

- Let someone know if you are struggling.
- Get plenty of fresh air.
- Get a good night's sleep.
- Exercise.
- Get good nutrition.
- Stay hydrated.
- Take breaks from screens.
- Stand up, stretch and move.

Sra. Bernal's class (Hour 2): [Link](#) to sign showing that you have read the syllabus.

Sra. Kruschke Alfonso's class (Hour 5): [Link](#) to sign showing that you have read this syllabus

Helpful websites:

<http://personal.colby.edu/~bknelson/SLC/>

<https://www.wordreference.com/>

www.quizlet.com